

JOHNSON ENGINEERING AND DESIGN, INC.

5 Elm Street, Suite 14, Danvers, MA 01923

E-mail: mgreco@johnsonengineering.biz

Telephone: (978) 646-9001

August 31, 2023

Proposal: JE-3220H

Ms. Betty Bigwood
Middlesex Canal Association
300 Chestnut Street
Wilmington, MA 01887

Re: Engineering Proposal – Middlesex Canal Visitor Center Extra Services Hourly

Dear Betty,

Pursuant to your request, Johnson Engineering and Design, Inc. is pleased to submit this proposal for professional engineering services for the above referenced project. We propose to provide Mechanical, Electrical, Plumbing and Fire Protection Engineering extra services as described herein and on the terms and conditions set forth herein.

Project Understanding and Description

It is our understanding that Middlesex Canal Association is requesting a proposal from Johnson Engineering and Design, Inc. to revise plans and provide new load calculations for Visitor Center project for Middlesex Canal Visitor Center located at 2 Old Elm St, Billerica 01862.

Fee

Johnson Engineering and Design, Inc. agrees to complete the Scope of Work billed hourly.

Scope of Work

The scope of work includes preparation of revised mechanical, electrical, plumbing and fire protection drawings and specifications as required based on the changes to the scope of work.

Hourly Rate Schedule

Services requested shall be invoiced at our standard hourly rates. Our current hourly rates are:

<u>Position</u>	<u>Rate</u>
Engineer	\$165.00
Design Drafting	\$125.00
Administration	\$ 55.00

Client's Obligations

The Client shall provide Johnson Engineering and Design, Inc. the following:

- ◆ As-built and/or existing construction drawings to the extent that they are available.
- ◆ AutoCAD files and/or prints of the floor plans.
- ◆ Client representative to make himself available to respond to any of our questions.

Johnson Engineering and Design, Inc. will rely on information provided by the client and its agents in performing our obligations described herein.

Reimbursable Expenses

Reimbursable expenses are in addition to the fee above. These expenses include travel, overnight and same day courier services, drawing reproduction, CAD plotting and scanning of prints and/or .pdf documents to AutoCAD format. All expenses will be invoiced at 1.10 times the amount expended. Transportation will be invoiced at \$0.66 per mile.

Billing Schedule

Billing will be monthly in proportion to the milestone of work completed.

Net payment is due within 30 days. This account is subject to a FINANCE CHARGE for late payment. This charge is computed at an annual percentage rate of 18% (periodic monthly rate of 1½ %) on the total past due balance over 30 days. In the event of late payment, default, or litigation, it is agreed that the purchaser will be liable for reasonable attorney's fees and costs of collection.

Fee Basis

The fee above is based on a certain scope of work as explained above. Should the project size be increased or the scope of work be expanded, we reserve the right to increase our fee accordingly.

Modifications

Oral modifications will not be accepted. Any changes or modifications to this proposal must be set forth in writing, dated and signed by both parties. The revised proposal supersedes and replaces any and all prior written or oral proposals.

If you find the above fee, scope of work and all terms and conditions acceptable, please sign and return one signed copy of this proposal to us, authorizing us to proceed. Upon your acceptance, this proposal shall become our contract and constitutes your agreement to pay. This proposal is valid for sixty (60) days only and is withdrawn if not executed within that period.

Middlesex Canal Visitor Center Extra Services
August 31, 2023

JE-3220H

Please call should you have any questions.

Very truly yours,
JOHNSON ENGINEERING AND DESIGN, INC.



Michael Greco
President/Sr. Electrical Designer

MG/ca

Approved by:

J. Jeremiah Breen, president

Date:

10/23/2023

Company Name:

Middlesex Canal Association, Inc.